

BLOXHAM PARISH COUNCIL

MONDAY 6 NOVEMBER 2017

Clerk & Responsible Financial Officer
Theresa Goss
3 Tanners Close
Middleton Cheney
Banbury, OX17 2GD

(01295) 710965
bloxhampc@aol.com
www.bloxhamparishcouncil.co.uk

30 October 2017

Dear Councillor,

A meeting of the Parish Council will be held on **Monday 6 November 2017 at 7.30pm** in **St Mary's Parish Rooms, Bloxham**, to transact the business set out in the Agenda below, and you are summoned to attend.

The District Councillors Christine Heath, Mike Bishop and Andrew McHugh and County Councillor Kieron Mallon are also invited to attend.

T.Goss
Clerk to the Parish Council

A G E N D A

1. **Welcome** – To welcome the Councillors and the public to the meeting. **7:30pm**
2. **Apologies for absence** - to receive any apologies for absence from the meeting. **7:30pm**
3. **Declarations of Interest** - Members are asked to declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting.
Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.
7:30pm – 7:35pm
4. **Minutes** - To confirm the minutes of the meetings held on 2 & 12 October 2017. **(Attached)**
7:35pm – 7:40pm
5. **Matters Arising** - To discuss any issues arising from the minutes of 2 & 12 October 2017.
 - Parish Council Actions – Any actions which have not been dealt with since the last meeting, will be reported to the Parish Council.**7:40pm – 7:45pm**
6. **Chairman's Announcements**
 - Rural Community Meeting held on 2 October 2017**7:45pm – 7:50pm**
7. **Residents' Issues** - Residents of the village are invited to raise any items which concern the Parish.
7:50pm – 8:00pm
8. **Skatepark in Bloxham** – To receive details and discuss the proposal for a Skatepark in Bloxham.
8.00pm – 8.15pm

9. **Section 106 Project at Ellen Hinde Hall** – To have a discussion with the Ellen Hinde Hall Trustees with regard to the additional funding from the Section 106 funds, which is required for their project. The Trustees have confirmed their attendance.
8.15pm – 8.30pm
10. **Reports from County and District Councillors** - To receive reports from the Bloxham County Councillor and District Councillors.
8:30pm – 8:40pm
11. **Planning**
- i) To discuss any planning items, not covered within the minutes of the Planning Committee (item 11 ii)
 - ii) Thames Water – To discuss issues on Courtington Lane with regard the works undertaken by Thames Water.
 - iii) Birds Mouth Fencing on Tadmarton Road – To discuss additional birds’ mouth fencing on Tadmarton Road.
- 8:40pm – 8:45pm**
12. **Parish Council Matters**
- i) Co-option – To discuss any applications for co-option to the vacancies on the Parish Council.
 - ii) Committee Minutes and Recommendations. If Councillors have any queries on the minutes and decisions of the Committees, please contact the Clerk prior to the Parish Council meeting
 - Environment Committee – There had not been a meeting of the Committee since the last meeting of the Parish Council, however an update will be given on the progress of the funding for the Christmas lights and the provision of a Christmas tree for 2017.
 - Resources Committee – There had not been a meeting of the Resources Committee since the last meeting of the Parish Council. The next meeting would be held on Wednesday 22 November 2017.
 - Planning & Strategy Committee – To note the minutes of the meeting held on 10 October 2017. The next meeting is scheduled for Thursday 9 November 2017.
 - Staffing Committee – To note the minutes of the meeting held on 26 October 2017 and approve the recommendations.
 - iii) Drop-In and Chat – A report of the session held on 14 October 2017 has been saved in Drop Box for Councillors.
 - iv) Parish Liaison Meeting – To note that the meeting is being held on Wednesday 8 November 2017 and suggest any questions which could be submitted at the meeting.
- 8:45pm – 9:05pm**
13. **Finance**
- i) Accounts for Payment and Bank Reconciliation - To approve the accounts for payment and note the bank reconciliation. **(To follow)**
 - ii) Revised Budget 2017/2018 – To review the budget for 2017/2018 to fund the Christmas lights for the village.

iii) Section 106 Funds

a) To receive an update on the progress with the following projects:

- Jubilee Hall;
- Ellen Hinde Hall, including approval for additional costs check Carmen's email/letter
- Bloxham Recreation Ground:
- Ex-Serviceman's Hall;
- the two play equipment projects, including approval for additional costs at the Recreation Ground; and
- the legal agreements for all of the projects.

b) To receive an update on the progress with the amenity land on the Miller Homes, Milton Road site.

9:00pm – 9:15pm

14. **Village Matters**

i) Bloxham Fun Day 2018 – To receive a report on Apple Day and Bloxham Fun Day.

ii) Annual Parish Meeting 2018 – To note that the Annual Parish Meeting is being held on Thursday 19 April 2018 at 7.30pm at Warriner School and agree a format.

iii) Bench on Courtington Lane – To agree whether to replace or repair the damaged bench which had been located in Courtington Lane.

9:15pm – 9:25pm

15. **Correspondence** - Items of correspondence will be circulated to members. **9:25pm**

16. **Public and Press** - To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for items numbered 17 & 18 on the grounds that it could involve the likely disclosure of private and confidential information.
9:25pm

17. **Play Equipment Inspection Training** – To consider quotes for play equipment inspection training.
9:25pm – 9:30pm

18. **Quotes for Works to Trees** – To consider quotes for works to trees in the village.
9:30pm – 9:35pm

19. **Meeting Dates** - Future meeting dates for Bloxham Parish Council are stated below. They will commence at 7.30pm in St Mary's Parish Rooms, Bloxham, unless stated otherwise:

- 4 December 2017
- 8 January 2018
- 5 February 2018
- 5 March 2018

9:35pm

20. **Items for the Next Agenda/Items of Information 9:35pm**

Parish Council 'Drop-in and Chat' Sessions are held on second Saturday of the month, at the Ex-Serviceman's Hall from 10.30am to 11.30am. Residents are invited along to meet their Parish Councillors and discuss any items affecting the village.

**Next Session: Saturday 11 November 2017
All reports and minutes are available on the Parish Council website
www.bloxhamparishcouncil.co.uk**